



Reviewed Financial Statements

May 31, 2018 and 2017

CHILDREN’S MUSEUM OF TACOMA

Reviewed Financial Statements

May 31, 2018 and 2017

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Independent Accountants' Review Report

To the Board of Directors
Children's Museum of Tacoma

We have reviewed the accompanying financial statements of Children's Museum of Tacoma (a nonprofit organization), which comprise the statements of financial position as of May 31, 2018 and 2017, the related statements of activities and cash flows for the years then ended, the statement of functional expenses for the year ended May 31, 2018, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountants' Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountants' Conclusion

Based on our reviews, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Summarized Comparative Information

We previously reviewed Children's Museum of Tacoma's 2017 financial statements and in our conclusion dated November 15, 2017, stated that based on our review, we were not aware of any material modifications that should be made to the 2017 financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America. We are not aware of any material modifications that should be made to the summarized comparative information presented herein as of and for the year ended May 31, 2017, for it to be consistent with the reviewed financial statements from which it has been derived.

The Doty Group, P.S.
THE DOTY GROUP, P.S.

Tacoma, Washington
October 25, 2018

REVIEWED FINANCIAL STATEMENTS

CHILDREN'S MUSEUM OF TACOMA

STATEMENTS OF FINANCIAL POSITION

May 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 50,945	\$ 18,843
Restricted cash	7,028	48,564
Accounts receivable	32,812	36,467
Campaign receivable, current portion	160,421	96,783
Grants and pledges receivable, current portion	133,385	35,940
Inventory	7,972	6,784
Prepaid expenses	<u>19,635</u>	<u>32,629</u>
Total Current Assets	412,198	276,010
PROPERTY AND EQUIPMENT		
Computers and equipment	137,205	125,340
Office furniture and fixtures	67,989	73,430
Vehicles	72,832	47,933
Leasehold improvements	<u>3,103,973</u>	<u>3,103,973</u>
	3,381,999	3,350,676
Accumulated depreciation and amortization	<u>1,216,827</u>	<u>1,034,473</u>
Total Property and Equipment	2,165,172	2,316,203
OTHER ASSETS		
Endowment investment	84,176	84,176
Grants and pledges receivable, net of current portion	50,000	
Campaign receivable, net of current portion	37,500	54,321
Cash restricted to long term purposes	<u>108,648</u>	
Total Other Assets	280,324	138,497
PERMANENT COLLECTION	<u>90,000</u>	<u>90,000</u>
Total Assets	<u>\$ 2,947,694</u>	<u>\$ 2,820,710</u>

See accompanying notes and independent accountants' review report.

CHILDREN'S MUSEUM OF TACOMA

STATEMENTS OF ACTIVITIES

Years Ended May 31, 2018 and 2017

	2018			Total
	Unrestricted	Temporarily Restricted	Permanently Restricted	
SUPPORT, REVENUE, AND RECLASSIFICATIONS				
Contributions and sponsorships	\$ 325,876			\$ 325,876
Grants	343,947	\$ 516,056		860,003
In-kind contributions	20,831			20,831
Preschool	186,906			186,906
Membership and pay-as-you-will admissions	282,975			282,975
Education/product	886,556			886,556
Parking and facility rental revenue	34,662			34,662
Investment income	583			583
Special events	537,501			537,501
Miscellaneous	2,353			2,353
Total Support and Revenue	<u>2,622,190</u>	<u>516,056</u>		<u>3,138,246</u>
Net assets released from restriction	230,274	(230,274)		
Total Support, Revenue and Reclassifications	<u>2,852,464</u>	<u>285,782</u>		<u>3,138,246</u>
EXPENSES				
Program services:				
Preschool	136,774			136,774
Muse	685,899			685,899
Memberships and pay-as-you-will admissions	482,749			482,749
Education/product	552,310			552,310
Total Program Services	<u>1,857,732</u>			<u>1,857,732</u>
Supporting services:				
Management and administration	437,833			437,833
Fundraising	611,490			611,490
Total Supporting Services	<u>1,049,323</u>			<u>1,049,323</u>
Total Expenses	<u>2,907,055</u>			<u>2,907,055</u>
Loss on disposal of property and equipment	982			982
Total Expenses and Losses	<u>2,908,037</u>			<u>2,908,037</u>
CHANGE IN NET ASSETS	(55,573)	285,782		230,209
NET ASSETS, AT BEGINNING OF YEAR	<u>1,836,615</u>	<u>220,370</u>	<u>\$ 83,883</u>	<u>2,140,868</u>
NET ASSETS, AT END OF YEAR	<u>\$ 1,781,042</u>	<u>\$ 506,152</u>	<u>\$ 83,883</u>	<u>\$ 2,371,077</u>

See accompanying notes and independent accountants' review report.

CHILDREN'S MUSEUM OF TACOMA

STATEMENTS OF ACTIVITIES (Continued)

Years Ended May 31, 2018 and 2017

	2017			Total
	Unrestricted	Temporarily Restricted	Permanently Restricted	
SUPPORT, REVENUE, AND RECLASSIFICATIONS				
Contributions and sponsorships	\$ 145,787	\$ 100,000		\$ 245,787
Grants	283,234			283,234
In-kind contributions	8,889			8,889
Preschool	168,426			168,426
Membership and pay-as-you-will admissions	288,722			288,722
Education/product	819,729			819,729
Parking and facility rental revenue	34,604			34,604
Investment income	405			405
Special events	300,814			300,814
Miscellaneous	1,943			1,943
Total Support and Revenue	<u>2,052,553</u>	<u>100,000</u>		<u>2,152,553</u>
Net assets released from restriction	<u>155,566</u>	<u>(155,566)</u>		
Total Support, Revenue and Reclassifications	<u>2,208,119</u>	<u>(55,566)</u>		<u>2,152,553</u>
EXPENSES				
Program services:				
Preschool	155,716			155,716
Muse	604,333			604,333
Memberships and pay-as-you-will admissions	419,284			419,284
Education/product	409,354			409,354
Total Program Services	<u>1,588,687</u>			<u>1,588,687</u>
Supporting services:				
Management and administration	449,193			449,193
Fundraising	365,601			365,601
Total Supporting Services	<u>814,794</u>			<u>814,794</u>
Total Expenses	<u>2,403,481</u>			<u>2,403,481</u>
CHANGE IN NET ASSETS	(195,362)	(55,566)		(250,928)
NET ASSETS, AT BEGINNING OF YEAR	<u>2,031,977</u>	<u>275,936</u>	<u>\$ 83,883</u>	<u>2,391,796</u>
NET ASSETS, AT END OF YEAR	<u>\$ 1,836,615</u>	<u>\$ 220,370</u>	<u>\$ 83,883</u>	<u>\$ 2,140,868</u>

See accompanying notes and independent accountants' review report.

CHILDREN'S MUSEUM OF TACOMA

STATEMENT OF FUNCTIONAL EXPENSES

Year Ended May 31, 2018 with Comparative Totals for the Year Ended May 31, 2017

	Program Services					Supporting Services			Total	
	Preschool	Muse	Membership / Pay-as-You-Will Admissions	Education / Product	Total Program Services	Management and Administrative	Fundraising	Total Supporting Services	2018	2017
Compensation and Related Expenses:										
Salaries	\$ 80,188	\$ 426,068	\$ 234,969	\$ 264,079	\$ 1,005,304	\$ 209,741	\$ 272,738	\$ 482,479	\$ 1,487,783	\$ 1,203,753
Payroll taxes	6,398	34,174	20,677	20,632	81,881	46,052	25,271	71,323	153,204	122,237
Employee benefits		54,132	16,272	36,338	106,742	21,091	33,656	54,747	161,489	122,762
Total Compensation and Related Expenses	86,586	514,374	271,918	321,049	1,193,927	276,884	331,665	608,549	1,802,476	1,448,752
Advertising		605	5,933	2,434	8,972	3,128	5,323	8,451	17,423	4,744
Bad debt expense							5,194	5,194	5,194	2,529
Bank fees	4,388	13,182	493	10	18,073	20,553	8,522	29,075	47,148	36,742
Catering/food	2,069	1,128	386	5,465	9,048	1,939	64,057	65,996	75,044	46,681
Contracted services		11,385	24,185	76,500	112,070	18,464	91,208	109,672	221,742	172,664
Depreciation	10,097	50,448	35,931	45,047	141,523	47,350		47,350	188,873	203,101
Dues and subscriptions	2,168	422	1,547	748	4,885	6,806	6,984	13,790	18,675	18,624
Insurance	584	730	5,837	3,063	10,214	4,377		4,377	14,591	14,883
Interest expense						2,337	18,286	20,623	20,623	25,427
Merchandise			3,277		3,277			3,277	3,277	5,291
Parking expense		2,008	6,698	908	9,614	2,173		2,173	11,787	9,615
Photography	430	480		5,150	6,060		2,607	2,607	8,667	1,260
Postage	24	7	1,747	405	2,183	209	4,827	5,036	7,219	4,875
Printing and publications	1,752	1,872	5,716	6,585	15,925	5,753	20,487	26,240	42,165	28,461
Professional development	79	4,397	1,535	1,239	7,250	1,814	4,806	6,620	13,870	8,335
Rent	20,293	43,685	82,065	10,877	156,920	16,703		16,703	173,623	165,175
Small equipment and furniture	1,224	2,857	5,081	5,558	14,720	6,183	2,430	8,613	23,333	20,612
Supplies	5,196	37,605	28,329	61,121	132,251	10,460	31,100	41,560	173,811	152,325
Taxes and licenses		419		275	694	155	371	526	1,220	1,619
Telephone	1,884	255	1,349		3,488	11,447		11,447	14,935	9,152
Travel		40	722	5,876	6,638	1,098	13,623	14,721	21,359	22,614
Total Expenses	\$ 136,774	\$ 685,899	\$ 482,749	\$ 552,310	\$ 1,857,732	\$ 437,833	\$ 611,490	\$ 1,049,323	\$ 2,907,055	\$ 2,403,481

See accompanying notes and independent accountants' review report. -6-

CHILDREN'S MUSEUM OF TACOMA

STATEMENTS OF CASH FLOWS

Years Ended May 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 230,209	\$ (250,928)
Adjustments to reconcile change in net assets to net cash from operating activities:		
Depreciation	188,873	203,101
Loss on disposal of property and equipment	982	
Bad debt expense	5,194	2,529
Contributed property and equipment capitalized	(10,000)	
Contributions restricted to long term purposes	(358,400)	(50,000)
Deferred rent liability	(7,079)	(4,192)
Change in operating accounts:		
Accounts receivable	(1,539)	(25,048)
Grants and pledges receivable	(147,445)	26,570
Inventory	(1,188)	(4,604)
Prepaid expense	12,994	(1,107)
Accounts payable	34,752	758
Accrued expenses	12,557	32,544
Deferred revenues	900	55,624
Assets restricted for long-term purposes:		
Restricted cash	<u>(67,112)</u>	<u>72,718</u>
 Net Cash Provided (Used) by Operating Activities	 (106,302)	 57,965
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of investments with reinvested earnings		237
Purchase of property and equipment	<u>(28,824)</u>	<u>(20,046)</u>
 Net Cash Used by Investing Activities	 (28,824)	 (19,809)

See accompanying notes and independent accountants' review report.

CHILDREN'S MUSEUM OF TACOMA

STATEMENTS OF CASH FLOWS (Continued)

Years Ended May 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from contributions and income restricted for:		
Long-term purposes	\$ 311,583	\$ 36,381
Other financing activities:		
Proceeds (payments) on line of credit	(63,225)	35,000
Payments on notes payable	<u>(81,130)</u>	<u>(94,776)</u>
Net Cash Provided (Used) by Financing Activities	<u>167,228</u>	<u>(23,395)</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	32,102	14,761
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	<u>18,843</u>	<u>4,082</u>
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u>\$ 50,945</u>	<u>\$ 18,843</u>
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION		
Cash paid for interest	<u>\$ 20,623</u>	<u>\$ 25,427</u>
NONCASH FINANCING ACTIVITY		
Conversion of line of credit into a term note		<u>\$ 250,000</u>

See accompanying notes and independent accountants' review report.

CHILDREN'S MUSEUM OF TACOMA

NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Children's Museum of Tacoma (the Museum) was formed during 1985 in the State of Washington as a non-profit organization. The Museum is organized to provide an educational environment for children of all ages through interactive hands-on exhibits as well as through preschool and daycare programs. The facility is located in Tacoma, Washington, where the majority of the services are provided. The Museum also provides services throughout Pierce County using leased locations.

Basis of Presentation

The financial statements are presented in accordance with the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) industry topic applicable to *Not-for-Profit Entities*. In accordance with the FASB ASC topic, the Museum reports information regarding its financial position and activities according to three classes of net assets; unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Under these provisions, net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Museum and changes therein are classified and reported as follows:

Unrestricted Net Assets

Unrestricted net assets include all Museum net assets on which there are no donor-imposed restrictions for use, or on which donor-imposed restrictions were temporary and have expired.

Temporarily Restricted Net Assets

Temporarily restricted net assets include all Museum net assets received by donations on which the donor imposed some restriction. Such restrictions are time or purpose dependent and will expire when the Museum makes use of the net assets sometime in the future for the restricted purpose.

Permanently Restricted Net Assets

Permanently restricted net assets include all Museum net assets received by donations on which the donor imposed a permanent restriction on the use of the gift. This category of net assets is composed of endowment gifts given over the year by donors who required that the gift be invested and only the income from such investments be used to support scholarships or other purposes. By law and agreement with the donor, the Museum may never invade the principal of these gifts.

Revenues are reported as increases in unrestricted net assets unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law.

CHILDREN'S MUSEUM OF TACOMA

NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Presentation (Continued)

Expirations of temporary restrictions on net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has lapsed) are reported as reclassifications between the applicable classes of net assets.

Cash and Cash Equivalents

Cash and cash equivalents include investments in highly liquid instruments with maturities of three months or less at the date of acquisition other than those held in the Museum's investment portfolio.

Restricted Cash

Restricted cash consists of \$7,028 in current assets that is primarily restricted for use in servicing debt incurred for building improvements. The noncurrent restricted cash balance of \$108,648 consists of donations made for the More Than a Museum campaign (see Note 13). Total restricted cash at May 31, 2018 and 2017 was \$115,676 and \$48,564, respectively.

Accounts Receivable

Accounts receivable represent amounts that have been billed for educational and other services, and are presented at the amount management expects to collect. As of May 31, 2018 and 2017, management has determined, based on historical experience, that all amounts are fully collectible and no allowance for doubtful accounts is necessary.

Grants and Pledges Receivable

Only those grants and pledges receivable which are determined to be an unconditional promise to give are recorded as a receivable in the accompanying statement of financial position. In making this determination, management considers factors and indicators such as (a) method for determining payment amount; (b) penalties for nonperformance and (c) the Museum's intent for seeking the funding. As of May 31, 2018 and 2017, management has determined, based on historical experience, all grants and pledges receivable are fully collectible and as a result, no allowance has been recorded. Grants and pledges receivable in the amount of \$133,385 are expected to be collected in the year ended May 31, 2019, and \$50,000 is expected to be collected in the year ended May 31, 2020.

Capital Campaigns

The Museum has long-term pledges which were generated from capital campaigns. In accordance with the FASB ASC topic, *Not-for-Profit Entities-Revenue Recognition-Contributions Received*, the Museum records long-term pledges in the year that the pledge was communicated and verifiable. Management reviews the capital campaign pledges to determine if the Museum continues to have a legally enforceable right to receive the individual pledges receivable. Should the right to a pledge decline, the receivable would be reduced to the net realizable value with an allowance. No such reductions were made during the years ended May 31, 2018 and 2017.

CHILDREN'S MUSEUM OF TACOMA

NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Inventory

Inventory is stated at the lower of cost (first in, first out) or net realizable value (generally, estimated selling price).

In years prior to May 31, 2018, the Company stated inventory at the lower of cost (first in, first out) or market. The change was made prospectively as of June 1, 2017 in accordance with a new FASB standard intended to simplify the measurements of inventories. This change had no effect on the 2018 changes in net assets.

Property and Equipment

Property and equipment are recorded at cost, and those received by donations are recorded at their estimated fair market values on the date received. Depreciation is provided on the straight-line method over the estimated useful lives of the assets, which ranges from 5 to 39 years. The Museum capitalizes all property and equipment with costs or donated fair market values in excess of \$500. Depreciation and amortization expense for the years ended May 31, 2018 and 2017 was \$188,873 and \$203,101, respectively.

Endowment Investment

The Museum has adopted a statement of investment objectives and guidelines, which serves as its investment policy. The policy outlines the type of financial instruments that may be utilized and a general asset allocation guideline range. The policy also contains spending guidelines, which are intended to place a dollar limit upon amounts, which are awarded currently to scholarship and grant recipients. The spending policy includes a formula that utilizes the rate of return over a five-year rolling average, which, in turn, is used to compute the maximum allowable amount available for current awards. Overall, the policy strives to maintain a prudent level of risk in order to preserve the corpus, or principal, of the endowment.

Collections

In accordance with the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) topic for *Not-for-Profit Entities-Property, Plant and Equipment*, items are recorded at cost if purchased and at fair value at date of accession if donated. Gains and losses from deaccessions are reported as changes in net assets based on the absence or existence and nature of donor-imposed restrictions. Collection items are protected, kept unencumbered, cared for, and preserved.

Deferred Revenue

Income from birthday parties and other private events, paid in advance, are deferred and recognized in the period that the event occurs.

Advertising

The Museum expenses advertising and marketing costs as they are incurred. Advertising costs totaled \$17,423 and \$4,744 for the years ended May 31, 2018 and 2017, respectively.

CHILDREN'S MUSEUM OF TACOMA

NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue and Revenue Recognition

Revenue is recognized when earned. Program service fees received in advance are deferred to the applicable period in which the related services are performed.

Contributions, including unconditional promises to give, are recognized as revenues in the period received. Contributions of assets other than cash are recorded at their estimated fair value when originally pledged or donated.

Unconditional promises to give that are expected to be collected in more than one year are recorded at fair value, which is measured at the present value of future cash flows. If material, long-term contributions and pledges receivable are discounted in the accompanying statements of financial position at an appropriate rate commensurate with the risks involved. Amortization of discounts, if any, is recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any, on the contributions.

Conditional Promises and Intentions to Give

From time-to-time, the Museum receives a conditional promise or intention to give, the receipt of which is contingent upon external factors over which the Museum has no control. Under the FASB ASC industry topic for *Not-for-Profit Entities*, conditional promises and intentions are not recognized in the financial statements until they become unconditional; that is, when the conditions on which they depend are substantially met. Such conditional contributions to give at May 31, 2018 are not determinable.

Contributed Services

Donated services are recognized as contributions if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Museum. In addition, volunteers also provide program and fundraising services throughout the year that are not recognized as contributions in the financial statements since the recognition criteria was not met.

Allocation of Functional Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs, management and general and fundraising based on the benefits derived.

CHILDREN'S MUSEUM OF TACOMA

NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Use of Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. On an ongoing basis, management evaluates the estimates and assumptions based on new information. Management believes that the estimates and assumptions are reasonable in the circumstances; however, actual results could differ from those estimates.

Presentation of Sales Tax

The State of Washington and other jurisdictions within the State impose a sales tax on all of the Museum's sales to non-exempt customers. The Museum collects that sales tax from customers and remits the entire amount to the State. The Museum's accounting policy is to exclude the tax collected and remitted to the State from revenue and expenses.

Federal Income Tax

The Museum is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

The Museum has reviewed and evaluated all tax positions as required under the Income Taxes topic of the FASB ASC. The Museum has determined that tax positions taken are more likely than not to be sustained upon examination, including resolution of any related appeals or litigation. Management is unaware of any tax positions which would not be sustained upon appeal or litigation.

The Museum has filed its federal income tax returns timely with the Internal Revenue Service (IRS). The IRS generally has three years from the date the return was filed to examine and assess tax. The Museum's accounting policy for interest and penalties is to expense those amounts to income tax expense in the period that the assessments are determined. There were no tax-related penalties or interest incurred during the years ended May 31, 2018 and 2017.

NOTE 2 - COMPARATIVE FINANCIAL STATEMENTS

The financial statements include certain prior year summarized comparative information in total but not by functional category. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Museum's financial statements for the year ended May 31, 2017 from which the summarized information was derived.

CHILDREN'S MUSEUM OF TACOMA

NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

NOTE 3 - CAMPAIGN RECEIVABLE

The Museum's campaign receivable is comprised of amounts restricted to servicing debt on capital improvements as well as amounts received for further expansion of the Museum. The total capital campaign receivable, at May 31, 2018 and 2017, was \$197,921 and \$151,104, respectively.

Payments are expected to be collected as follows:

Year ended May 31:

2019	\$ 160,421
2020	<u>37,500</u>
Total	\$ <u>197,921</u>

NOTE 4 - FAIR VALUE MEASUREMENTS

The Museum uses the FASB ASC topic for *Fair Value Measurements*, which establishes a fair value hierarchy for reporting that prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy consists of three broad levels: Level 1 inputs consist of unadjusted quoted prices in active markets for identical assets and have the highest priority; Level 2 inputs consist of observable units other than quoted prices for identical assets; and Level 3 inputs have the lowest priority. When available, the Museum measures fair value using Level 1 inputs because they generally provide the most reliable evidence of fair value.

NOTE 5 - ENDOWMENT INVESTMENT

The Museum maintains the permanently restricted contribution from one donor in a certificate of deposit. As such, the Museum uses Level 1 inputs in determining the fair value of the endowment investment.

Donor-Restricted Endowment (Investments)

As required by generally accepted accounting principles, net assets associated with the endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

CHILDREN'S MUSEUM OF TACOMA

NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

NOTE 5 - ENDOWMENT INVESTMENT (Continued)

Interpretation of SPMIFA

The Board of Directors has interpreted the Washington State Prudent Management of Institutional Funds Act (SPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Museum classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment and (b) the original value of subsequent gifts to the permanent endowment. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Museum in a manner consistent with the standard of prudence described in SPMIFA. In accordance with SPMIFA, the Museum considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected rate of total return from income and the appreciation of investments, (6) other resources of the Museum and (7) the Museum's investment policy.

Investment Income-Endowment Account

The certificate of deposit reconciliation at May 31 in which the permanently restricted funds are held, is as follows:

	<u>2018</u>	<u>2017</u>
Beginning balance	\$ 84,176	\$ 84,413
Interest income	189	253
Interest withdrawal	<u>(189)</u>	<u>(490)</u>
Ending Balance	\$ <u>84,176</u>	\$ <u>84,176</u>

NOTE 6 - DEFERRED RENT LIABILITY AND OPERATING LEASES

The Museum uses the FASB ASC topic for *Leases*, which requires the lessee to recognize the expense associated with an operating lease on a straight-line basis over the lease term. For operating leases whose payments are disproportionate, the amount paid currently will differ from the expense recognized under the straight-line method. The Museum entered into a ten-year building lease agreement with United Way during January 2011. This agreement calls for payments of approximately \$10,000 per month and includes escalations and three five-year options to renew. The agreement contained a rent-free period at the inception. In accordance with the FASB ASC topic for *Leases*, the Museum recognizes the rent on a straight-line basis for financial statement reporting purposes.

CHILDREN'S MUSEUM OF TACOMA

NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

NOTE 6 - DEFERRED RENT LIABILITY AND OPERATING LEASES (Continued)

Total payments under the terms of the lease will be \$1,113,453. Payments-to-date at May 31, 2018 and 2017 are \$794,028 and \$675,604, respectively. From inception of the lease through May 31, 2018 and 2017, the straight-line method expense exceeds the actual payments made by \$31,783 and \$38,862, respectively. This excess has been included in the accompanying statement of financial position as deferred rent liability. The current portion of the deferred rent liability is \$10,037 and \$7,079 at May 31, 2018 and 2017, respectively. The lease expires in December 2020.

During the year ended May 31, 2016, the Museum entered into an additional six year lease with United Way for ground floor space to house the Muse. This lease calls for payments of \$3,700 per month and includes annual escalations. The lease expires in December 2021. The Museum also entered into a three-year lease agreement with the Hoyt School to provide early learning services in one of its classrooms. The lease calls for payments of \$800 per month with 3% annual increases throughout the term of the lease, which expires in July 2019.

During the year ended May 31, 2018, the Museum entered into a lease agreement with Pacific Office for office equipment with monthly payments of \$439 for 60 months. The lease expires in April 2023.

The future minimum lease payments under all noncancelable operating leases for the next five years are as follows:

<u>Year Ended:</u>	
May 31, 2019	\$ 181,447
2020	176,581
2021	124,630
2022	32,131
2023	<u>4,610</u>
Total	\$ <u>519,399</u>

Rent expense for the years ended May 31, 2018 and 2017 was \$173,623 and \$165,175, respectively, and includes common area charges.

CHILDREN'S MUSEUM OF TACOMA

NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

NOTE 7 - LINE OF CREDIT

In January 2017, the Museum amended its agreement with Commencement Bank to increase the total available credit on its existing \$70,000 line of credit to \$84,000. The line of credit expires in April 2019. Interest is fixed at 4.0% and is collateralized by a certificate of deposit. Amounts outstanding under the line of credit at May 31, 2018 and 2017 were \$0 and \$63,225, respectively.

NOTE 8 - NOTES PAYABLE

Notes payable consist of the following:

	<u>2018</u>	<u>2017</u>
Note payable to Commencement Bank, fixed interest of 5%, requires monthly interest-only payments with the total principal due as a lump sum in August 2018. This note was subsequently extended to November 2018 (see Note 14). The note is secured by an interest in certain assets, as specified within the commercial security agreement. The note also requires compliance with certain covenants.	\$ 92,050	\$ 142,597
Note payable to Key Bank, payable at \$3,573 per month including fixed interest at 5.25%. The note matures on March 2024 and is secured by certain assets as specified within the commercial security agreement.	<u>214,082</u>	<u>244,665</u>
Total Long-term Debt	306,132	387,262
Less portion due within one year	<u>125,000</u>	<u>173,500</u>
Long-term Debt, Net	\$ <u>181,132</u>	\$ <u>213,762</u>

The future maturities on long-term debt are as follows at May 31:

2019	\$ 125,000
2020	34,000
2021	36,000
2022	38,000
2023	40,000
Thereafter	<u>33,132</u>
Total	\$ <u>306,132</u>

Interest expense for the years ended May 31, 2018 and 2017 was \$20,623 and \$25,427, respectively.

CHILDREN'S MUSEUM OF TACOMA

NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

NOTE 9 - IN-KIND CONTRIBUTIONS

During the years ended May 31, 2018 and 2017, the Museum recognized in-kind contributions of \$20,831 and \$8,889, respectively, in donated goods and services in the accompanying statement of activities.

NOTE 10 - TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are available for future activities, events and specific program uses. In accordance with generally accepted accounting principles, unconditional promises to give over a specified period are recorded as temporarily restricted in the period that the notice from the donor is received by the Museum.

	<u>2018</u>	<u>2017</u>
Grants and contributions for future periods	\$ 145,000	
Restricted to debt service	25,159	\$ 57,903
More Than a Museum capital campaign	245,993	66,312
Muse capital campaign		6,155
Artwork	<u>90,000</u>	<u>90,000</u>
Total Temporarily Restricted Net Assets	\$ <u>506,152</u>	\$ <u>220,370</u>

NOTE 11 - CONCENTRATIONS

Concentration of Credit Risk

The Museum may, at times, have a cash or cash equivalent balance that exceeds federally insured deposit limits. Management has not experienced any losses and believes there is minimal risk associated with these cash balances. Investment accounts are not federally insured and accordingly are subject to loss of principal.

Three donors comprise 67% of total campaign and pledge receivables at May 31, 2018. Two donors comprise 66% of total campaign receivables at May 31, 2017.

Regional Concentration

The Museum is located in Tacoma, Washington and members and visitors are primarily from the Pierce County and surrounding region.

CHILDREN'S MUSEUM OF TACOMA

NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

NOTE 12 - MEMORANDUM OF UNDERSTANDING WITH JOINT BASE LEWIS-MCCHORD

In June 2016, the Museum entered into a memorandum of understanding (MOU) with Joint Base Lewis-McChord (JBLM) to place a satellite children's museum on the JBLM base. Two \$100,000 contributions were made during the years ended May 31, 2018 and 2017 and were used for research and initial design of Museum exhibits. These contributions are part of an overall capital campaign (see Note 13).

NOTE 13 - MORE THAN A MUSEUM CAPITAL CAMPAIGN

A feasibility study was launched during the year ended May 31, 2017 to provide structure for funding the JBLM project as well as to raise sustainability funds for the Museum. As a result of this study, the Museum launched the More Than a Museum capital campaign (MTaM) during the year ended May 31, 2018. The goal of the campaign is to raise \$10,000,000 over the next three years.

The key objectives of the MTA campaign is to provide funding for: the creation of a satellite children's museum at JBLM, a new playscape at the downtown flagship location, reserve and/or endowment funds, and the stabilization of the Museum's Pay-As-You-Will admissions program. As of May 31, 2018, the Museum raised \$433,400 in pledges and contributions towards the MTA campaign. Significant additional pledges and contributions have been received subsequent to May 31, 2018 (see Note 14).

NOTE 14 - SUBSEQUENT EVENTS

Subsequent to May 31, 2018, the Museum raised an additional \$4,962,400 under the MTA campaign, which includes funding from JBLM of \$1,860,000. The total raised under the campaign is \$5,395,800, which is 54% of the total campaign goal. Museum staff anticipate the MTA campaign's total goal of \$10,000,000 will be exceeded by the end of the campaign.

Subsequent to May 31, 2018, the note with Commencement Bank that was set to mature on August 23, 2018, was renegotiated and the maturity was extended to November 23, 2018.

Management has reviewed subsequent events through October 25, 2018, which is the date that the financial statements were available to be issued.

IRS e-file Signature Authorization for an Exempt Organization

For calendar year 2017, or fiscal year beginning JUN 1, 2017, and ending MAY 31, 2018

2017

Department of the Treasury
Internal Revenue Service

▶ Do not send to the IRS. Keep for your records.
▶ Go to www.irs.gov/Form8879EO for the latest information.

Name of exempt organization

Employer identification number

CHILDREN'S MUSEUM OF TACOMA

94-3036465

Name and title of officer

TANYA DURAND

EXECUTIVE DIRECTOR

Part I Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, or 5a, below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, or 5b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than 1 line in Part I.

1a Form 990 check here	<input checked="" type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b	2,919,846.
2a Form 990-EZ check here	<input type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9)	2b	
3a Form 1120-POL check here	<input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b	
4a Form 990-PF check here	<input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4b	
5a Form 8868 check here	<input type="checkbox"/>	b Balance Due (Form 8868, line 3c)	5b	

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2017 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

I authorize **THE DOTY GROUP, P.S.** to enter my PIN **67777**
ERO firm name Enter five numbers, but do not enter all zeros

as my signature on the organization's tax year 2017 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2017 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature  Date **11/6/18**

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

91210677777
Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2017 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature  Date **11/06/18**

ERO Must Retain This Form - See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So

EXTENDED TO APRIL 15, 2019

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-0047

Form **990**

Department of the Treasury
Internal Revenue Service

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990 for instructions and the latest information.

2017
Open to Public Inspection

A For the 2017 calendar year, or tax year beginning **JUN 1, 2017** and ending **MAY 31, 2018**

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization CHILDREN'S MUSEUM OF TACOMA		D Employer identification number 94-3036465
	Doing business as		E Telephone number (253) 627-6031
	Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	G Gross receipts \$ 3,138,245.
	1501 PACIFIC AVE., SUITE 202		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	City or town, state or province, country, and ZIP or foreign postal code TACOMA, WA 98402		H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No
F Name and address of principal officer: TANYA DURAND SAME AS C ABOVE			H(c) Group exemption number
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527			
J Website: WWW.PLAYTACOMA.ORG			
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other			L Year of formation: 1985 M State of legal domicile: WA

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: OUR MISSION IS TO HONOR CHILDREN AND CHAMPION PLAY.		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	19
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	19
	5 Total number of individuals employed in calendar year 2017 (Part V, line 2a)	5	93
	6 Total number of volunteers (estimate if necessary)	6	384
	7 a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
b Net unrelated business taxable income from Form 990-T, line 34	7b	0.	
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)	876,657.	1,757,866.
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	1,185,457.	1,269,299.
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	439.	-456.
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	-45,849.	-106,863.
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	2,016,704.	2,919,846.
	14 Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0.	0.
	16 a Professional fundraising fees (Part IX, column (A), line 11e)	1,382,239.	1,703,772.
	b Total fundraising expenses (Part IX, column (D), line 25)	4,750.	10,500.
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	397,194.	
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	880,643.	975,365.
Net Assets or Fund Balances	19 Revenue less expenses. Subtract line 18 from line 12	2,267,632.	2,689,637.
	20 Total assets (Part X, line 16)	-250,928.	230,209.
	21 Total liabilities (Part X, line 26)	Beginning of Current Year	End of Year
22 Net assets or fund balances. Subtract line 21 from line 20	2,820,710.	2,947,694.	
		679,842.	576,617.
		2,140,868.	2,371,077.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here
 Signature of officer: *Tanya Durand* Date: **1/3/19**
TANYA DURAND, EXECUTIVE DIRECTOR
 Type or print name and title

Paid Preparer Use Only
 Print/Type preparer's name: **LYNNAE S. FRITZ** Preparer's signature: *Lynnae S. Fritz* Date: **01/03/19** Check if self-employed: PTIN: **P01270987**
 Firm's name: **THE DOTY GROUP, P.S.** Firm's EIN: **20-5018267**
 Firm's address: **1102 BROADWAY, SUITE 400 TACOMA, WA 98402** Phone no.: **253-830-5450**

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III [X]

1 Briefly describe the organization's mission: AT THE CHILDREN'S MUSEUM OF TACOMA, OUR MISSION IS TO HONOR CHILDREN AND CHAMPION PLAY. EVERYTHING WE DO BEGINS WITH OUR IMAGE OF THE CHILD. WE BELIEVE CHILDREN ARE COMPASSIONATE, CAPABLE, INQUISITIVE, CREATIVE, VALUABLE, CONTRIBUTING AND DREAMERS.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? [] Yes [X] No If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? [] Yes [X] No If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 685,899. including grants of \$) (Revenue \$ 703,245.) INSPIRED BY THE SCHOOLS OF REGGIO EMILA, ITALY, THE MUSE: A CHILDREN'S CENTER OFFERS HIGH QUALITY, LICENSED CHILD CARE THAT EMPHASIZES A CHILD-CENTERED APPROACH TO EARLY LEARNING FOR CHILDREN AGES 12 MONTHS TO 5 YEARS OLD. THE MUSE IS A PROGRAM OF THE CHILDREN'S MUSEUM OF TACOMA IN COLLABORATION WITH UW TACOMA. AT THE MUSE, CHILDREN ARE SEEN AS CAPABLE, CONTRIBUTING, AND COMPASSIONATE CITIZENS OF OUR COMMUNITY WHO PARTNER WITH TEACHERS TO DISCOVER EXPLORATION AND LEARNING OPPORTUNITIES WITHIN THEIR ENVIRONMENT. WE PROMOTE SCHOOL READINESS BY DEVELOPING CRITICAL THINKING AND SOCIAL-EMOTIONAL SKILLS THROUGH PLAY BASED LEARNING THAT INCLUDES MATH, SCIENCE, AND THE ARTS.

4b (Code:) (Expenses \$ 136,774. including grants of \$) (Revenue \$ 186,906.) PRESCHOOL POWERED BY PLAY IS NOW AT TWO LOCATIONS: THE MUSEUM CAMPUS IN DOWNTOWN TACOMA, AND THE HOYT EARLY LEARNING CENTER CAMPUS IN THE PROCTOR DISTRICT. PRESCHOOL POWERED BY PLAY SERVES CHILDREN AGES 3-5 YEARS OLD AND THEIR ADULTS. THIS RELATIONSHIP-BASED PROGRAM SUPPORTS PARENTAL ENGAGEMENT IN AND ENCOURAGEMENT OF THE NATURAL, PLAYFUL DISCOVERY PROCESS, HELPING PREPARE CHILDREN TO BE CONFIDENT AND EAGER LEARNERS WHO ARE READY FOR SCHOOL AND THEIR LIFE JOURNEY.

4c (Code:) (Expenses \$ 552,311. including grants of \$) (Revenue \$ 168,903.) THE CHILDREN'S MUSEUM OF TACOMA HONORS CHILDREN AND CHAMPIONS PLAY. THE MUSEUM FEATURES FIVE PLAYSAPES THAT ENCOURAGE IMAGINATIVE, CHILD-DIRECTIVE PLAY AND IS ACCESSIBLE THROUGH THE PAY AS YOU WILL ADMISSION PROGRAM, WHERE VISITORS MAY CHOOSE TO MAKE A DONATION TO THE MUSEUM BASED ON THEIR ABILITY TO PAY. PLAY TO LEARN IS A FREE, WEEKLY PRESCHOOL OUTREACH PROGRAM FOR ADULTS AND CHILDREN WHERE THEMATIC CURRICULUM FACILITATES INDIVIDUAL PLAY, GROUP ACTIVITIES, SONGS, AND GROUP CIRCLE. THE ANNUAL SYMPOSIUM ON OUR YOUNGEST CITIZENS INVITES COMMUNITY LEADERS, ADVOCATES AND EARLY LEARNING ENTHUSIASTS TO COME TOGETHER TO CONSIDER "WHAT DO WE HOPE FOR OUR CHILDREN?," AS WELL AS EXAMINE HOW CHILDREN CAN BE PUT AT THE CENTER OF OUR COMMUNITIES THROUGH CIVIC DISCOURSE, ECONOMIC POLICY, AND MORE.

4d Other program services (Describe in Schedule O.) (Expenses \$ 479,629. including grants of \$) (Revenue \$ 209,509.)

4e Total program service expenses 1,854,613.

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14a Did the organization maintain an office, employees, or agents outside of the United States?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Part IV Checklist of Required Schedules (continued)

	Yes	No
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		X
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II</i>		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
b A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>		X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

Table with columns for question numbers (1a-14b), Yes/No checkboxes, and numerical input fields. Includes questions about Form 1096, Form W-2G, Form W-3, Form 990-T, Form 8886-T, Form 8282, Form 8899, Form 1098-C, Form 4947(a)(1), and Form 720.

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
	1a	19	
b	Enter the number of voting members included in line 1a, above, who are independent		
	1b	19	
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	X	
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body?	X	
b	Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?		X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
10b			
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	X	
12c			
13	Did the organization have a written whistleblower policy?	X	
14	Did the organization have a written document retention and destruction policy?	X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a	The organization's CEO, Executive Director, or top management official	X	
b	Other officers or key employees of the organization If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		X
15b			
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		
16b			

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed **WA**
- 18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain in Schedule O)
- 19** Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records: **TANYA DURAND - (253) 627-6031**
1501 PACIFIC AVE SUITE 202, TACOMA, WA 98402

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) ANNA AHRENS DIRECTOR	1.00	X					0.	0.	0.	
(2) NICOLE ANCICH DIRECTOR	1.00	X					0.	0.	0.	
(3) JOANNE BAMFORD DIRECTOR	1.00	X					0.	0.	0.	
(4) HOLLY BAMFORD HUNT FORMER PRESIDENT	1.00	X					0.	0.	0.	
(5) BRIDGET BAETH DIRECTOR	1.00	X					0.	0.	0.	
(6) DAVE EDWARDS TREASURER	1.00	X		X			0.	0.	0.	
(7) LISA HOFFMAN VICE PRESIDENT	1.00	X		X			0.	0.	0.	
(8) JOHN KORSMO DIRECTOR	1.00	X					0.	0.	0.	
(9) ANGELA KORVAS DIRECTOR	1.00	X					0.	0.	0.	
(10) BRIAN MARLOW PRESIDENT	1.00	X		X			0.	0.	0.	
(11) KENT ROBERTS DIRECTOR	1.00	X					0.	0.	0.	
(12) SHEILA RYAN SECRETARY	3.00	X		X			0.	0.	0.	
(13) LINDA COLLINS DIRECTOR	1.00	X					0.	0.	0.	
(14) DAVID GRAVES DIRECTOR	1.00	X					0.	0.	0.	
(15) GAYLE HAMPTON-SMITH DIRECTOR	1.00	X					0.	0.	0.	
(16) ANTHONY HINES DIRECTOR	1.00	X					0.	0.	0.	
(17) LEA JOHNSON DIRECTOR	1.00	X					0.	0.	0.	

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(18) MEGAN MICHELS DIRECTOR	1.00	X					0.	0.	0.	
(19) ISABEL MUNOZ-COLON DIRECTOR	1.00	X					0.	0.	0.	
(20) TANYA ANDREWS EXECUTIVE DIRECTOR	40.00			X			109,583.	0.	6,054.	
(21) BRENDA MORRISON DEPUTY DIRECTOR	40.00			X			81,375.	0.	6,054.	
1b Sub-total							190,958.	0.	12,108.	
c Total from continuation sheets to Part VII, Section A							0.	0.	0.	
d Total (add lines 1b and 1c)							190,958.	0.	12,108.	

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **1**

	Yes	No
3 Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **0**

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A)	(B)	(C)	(D)	
			Total revenue	Related or exempt function revenue	Unrelated business revenue	Revenue excluded from tax under sections 512 - 514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a					
	b Membership dues	1b	80,647.				
	c Fundraising events	1c	467,079.				
	d Related organizations	1d					
	e Government grants (contributions)	1e	626,809.				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	583,331.				
	g Noncash contributions included in lines 1a-1f: \$		21,293.				
	h Total. Add lines 1a-1f		1,757,866.				
	Program Service Revenue	2 a MUSE PROGRAM	Business Code	624410	703,245.	703,245.	
b ADMISSIONS			900099	210,245.	210,245.		
c PRESCHOOL PROGRAMS			611710	186,906.	186,906.		
d ACTIVITIES/WORKSHOPS			900099	168,903.	168,903.		
e							
f All other program service revenue							
g Total. Add lines 2a-2f				1,269,299.			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)			526.		526.	
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6 a Gross rents	(i) Real					
		(ii) Personal					
		b Less: rental expenses					
		c Rental income or (loss)					
	d Net rental income or (loss)						
	7 a Gross amount from sales of assets other than inventory	(i) Securities					
		(ii) Other					
		b Less: cost or other basis and sales expenses			982.		
		c Gain or (loss)			-982.		
	d Net gain or (loss)			-982.	-982.		
	8 a Gross income from fundraising events (not including \$ 467,079. of contributions reported on line 1c). See Part IV, line 18	a		70,016.			
		b Less: direct expenses		214,140.			
c Net income or (loss) from fundraising events				-144,124.		-144,124.	
9 a Gross income from gaming activities. See Part IV, line 19	a						
	b Less: direct expenses						
	c Net income or (loss) from gaming activities						
10 a Gross sales of inventory, less returns and allowances	a		3,523.				
	b Less: cost of goods sold		3,277.				
	c Net income or (loss) from sales of inventory			246.	246.		
Miscellaneous Revenue		Business Code					
11 a PARKING REVENUE		900099	29,055.			29,055.	
	b FACILITY RENTAL		900099	5,607.		5,607.	
	c MISCELLANEOUS REVENUE		900099	2,353.		2,353.	
	d All other revenue						
e Total. Add lines 11a-11d			37,015.				
12 Total revenue. See instructions.			2,919,846.	1,268,563.	0.	-106,583.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	203,067.	101,534.	101,533.	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	1,186,012.	903,770.	108,208.	174,034.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	161,488.	106,741.	21,091.	33,656.
10 Payroll taxes	153,205.	81,881.	46,052.	25,272.
11 Fees for services (non-employees):				
a Management				
b Legal	486.		486.	
c Accounting	11,000.		11,000.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17	10,500.			10,500.
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch. O.)	192,674.	105,144.	6,978.	80,552.
12 Advertising and promotion	16,921.	8,972.	3,128.	4,821.
13 Office expenses	15,913.	11,382.	3,511.	1,020.
14 Information technology				
15 Royalties				
16 Occupancy	173,622.	156,919.	16,703.	
17 Travel	20,466.	6,638.	1,098.	12,730.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	20,623.		2,337.	18,286.
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	188,873.	141,523.	47,350.	
23 Insurance	14,591.	10,214.	4,377.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a SUPPLIES	150,985.	132,255.	10,460.	8,270.
b BANK FEES	38,772.	18,074.	20,553.	145.
c PRINTING & PUBLICATIONS	26,526.	15,925.	5,753.	4,848.
d DUES & SUBSCRIPTIONS	18,449.	4,884.	6,806.	6,759.
e All other expenses	85,464.	48,757.	20,406.	16,301.
25 Total functional expenses. Add lines 1 through 24e	2,689,637.	1,854,613.	437,830.	397,194.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 98-2 (ASC 958-720)

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year
Assets	1 Cash - non-interest-bearing	28,398.	1	57,525.
	2 Savings and temporary cash investments	123,185.	2	193,272.
	3 Pledges and grants receivable, net	187,044.	3	381,306.
	4 Accounts receivable, net	36,467.	4	32,812.
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use	6,784.	8	7,972.
	9 Prepaid expenses and deferred charges	32,629.	9	19,635.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 3,381,999.		
	b Less: accumulated depreciation	10b 1,216,827.	2,316,203.	10c 2,165,172.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11		12	
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	90,000.	15	90,000.
16 Total assets. Add lines 1 through 15 (must equal line 34)	2,820,710.	16	2,947,694.	
Liabilities	17 Accounts payable and accrued expenses	101,708.	17	149,017.
	18 Grants payable		18	
	19 Deferred revenue	88,785.	19	89,685.
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties	450,487.	23	306,132.
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	38,862.	25	31,783.
	26 Total liabilities. Add lines 17 through 25	679,842.	26	576,617.
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	1,836,615.	27	1,781,042.
	28 Temporarily restricted net assets	220,370.	28	506,152.
	29 Permanently restricted net assets	83,883.	29	83,883.
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
33 Total net assets or fund balances	2,140,868.	33	2,371,077.	
34 Total liabilities and net assets/fund balances	2,820,710.	34	2,947,694.	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	2,919,846.
2	Total expenses (must equal Part IX, column (A), line 25)	2	2,689,637.
3	Revenue less expenses. Subtract line 2 from line 1	3	230,209.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	2,140,868.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	2,371,077.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

- 1 Accounting method used to prepare the Form 990: Cash Accrual Other _____
If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.
- 2a Were the organization's financial statements compiled or reviewed by an independent accountant?
If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:
 Separate basis Consolidated basis Both consolidated and separate basis
- b Were the organization's financial statements audited by an independent accountant?
If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:
 Separate basis Consolidated basis Both consolidated and separate basis
- c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?
If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.
- 3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?
- b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits

	Yes	No
1		
2a	X	
2b		X
2c	X	
3a		X
3b		

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2017 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2016 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test - 2017. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 33 1/3% support test - 2016. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10% -facts-and-circumstances test - 2017. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10% -facts-and-circumstances test - 2016. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	1186342.	1086424.	1082398.	876,657.	1757866.	5989687.
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose	450,148.	371,497.	614,926.	1227244.	1309837.	3973652.
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5	1636490.	1457921.	1697324.	2103901.	3067703.	9963339.
7a Amounts included on lines 1, 2, and 3 received from disqualified persons	647,251.	657,319.	159,426.	130,009.	237,823.	1831828.
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year		131,379.	14,255.			145,634.
c Add lines 7a and 7b	647,251.	788,698.	173,681.	130,009.	237,823.	1977462.
8 Public support. (Subtract line 7c from line 6.)						7985877.

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
9 Amounts from line 6	1636490.	1457921.	1697324.	2103901.	3067703.	9963339.
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	-1,136.	-905.	4,254.	439.	-456.	2,196.
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b	-1,136.	-905.	4,254.	439.	-456.	2,196.
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)	50,030.	208,386.	228,987.	255,019.	467,079.	1209501.
13 Total support. (Add lines 9, 10c, 11, and 12.)	1685384.	1665402.	1930565.	2359359.	3534326.	11175036.

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**

Section C. Computation of Public Support Percentage

15 Public support percentage for 2017 (line 8, column (f) divided by line 13, column (f))	15	71.46 %
16 Public support percentage from 2016 Schedule A, Part III, line 15	16	66.64 %

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2017 (line 10c, column (f) divided by line 13, column (f))	17	.02 %
18 Investment income percentage from 2016 Schedule A, Part III, line 17	18	.03 %

19a 33 1/3% support tests - 2017. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

b 33 1/3% support tests - 2016. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer (b) and (c) below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b A family member of a person described in (a) above?		
c A 35% controlled entity of a person described in (a) or (b) above? <i>If "Yes" to a, b, or c, provide detail in Part VI.</i>		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.</i>		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).		
2 Activities Test. Answer (a) and (b) below.		
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>		
b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
3 Parent of Supported Organizations. Answer (a) and (b) below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>Provide details in Part VI.</i>		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI.) **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions)	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount		(A) Prior Year	Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI). See instructions.	
7 Total annual distributions. Add lines 1 through 6.	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	
9 Distributable amount for 2017 from Section C, line 6	
10 Line 8 amount divided by line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2017	(iii) Distributable Amount for 2017
1 Distributable amount for 2017 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2017 (reasonable cause required- explain in Part VI). See instructions.			
3 Excess distributions carryover, if any, to 2017			
a			
b From 2013			
c From 2014			
d From 2015			
e From 2016			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2017 distributable amount			
i Carryover from 2012 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2017 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2017 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2017, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI . See instructions.			
6 Remaining underdistributions for 2017. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI . See instructions.			
7 Excess distributions carryover to 2018. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2013			
b Excess from 2014			
c Excess from 2015			
d Excess from 2016			
e Excess from 2017			

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**
▶ **Attach to Form 990.**

▶ **Go to www.irs.gov/Form990 for instructions and the latest information.**

OMB No. 1545-0047

2017
Open to Public Inspection

Name of the organization **CHILDREN'S MUSEUM OF TACOMA** Employer identification number **94-3036465**

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).
 Preservation of land for public use (e.g., recreation or education) Preservation of a historically important land area
 Protection of natural habitat Preservation of a certified historic structure
 Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____

4 Number of states where property subject to conservation easement is located ▶ _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$ _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1

(ii) Assets included in Form 990, Part X

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1

b Assets included in Form 990, Part X

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

- a Public exhibition
- b Scholarly research
- c Preservation for future generations
- d Loan or exchange programs
- e Other _____

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

	Amount
c Beginning balance	1c
d Additions during the year	1d
e Distributions during the year	1e
f Ending balance	1f

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance	84,176.	84,413.	84,451.	84,198.	84,159.
b Contributions					
c Net investment earnings, gains, and losses		-237.	-38.	253.	39.
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance	84,176.	84,176.	84,413.	84,451.	84,198.

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment _____ %
- b Permanent endowment 99.00 %
- c Temporarily restricted endowment 1.00 %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i) unrelated organizations
- (ii) related organizations

	Yes	No
3a(i)		X
3a(ii)		X
3b		

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements		3,103,973.	1,012,657.	2,091,316.
d Equipment		278,026.	204,170.	73,856.
e Other				

Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.) 2,165,172.

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) DEFERRED RENT PAYABLE	31,783.
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	31,783.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains (losses) on investments	2a	
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d		2e
3	Subtract line 2e from line 1		3
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b		4c
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)		5

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d		2e
3	Subtract line 2e from line 1		3
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b		4c
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)		5

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART III, LINE 4:

THE EXHIBITION CONSISTS OF METAL HORSE AND COW SCULPTURES THAT ARE DISPLAYED IN AN OUTSIDE PLAY AREA. THE SCULPTURES HELP INSPIRE THE IMAGINATION OF CHILDREN DURING THEIR OUTDOOR PLAYTIME.

PART X, LINE 2:

THE FINANCIAL STATEMENTS CONTAIN A FOOTNOTE IN ACCORDANCE WITH FASB ASC 740 (INCOME TAXES). NO UNCERTAIN FINANCIAL POSITIONS WERE NOTED THAT REQUIRED DISCLOSURE OR RECORDING IN THE FINANCIAL STATEMENTS.

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events (add col. (a) through col. (c))	
		RIGHT TO PLAY GALA (event type)	POWER OF PLAY LUNCH (event type)	2 (total number)		
Revenue	1	Gross receipts	402,080.	83,115.	51,900.	537,095.
	2	Less: Contributions	364,767.	73,070.	29,242.	467,079.
	3	Gross income (line 1 minus line 2)	37,313.	10,045.	22,658.	70,016.
Direct Expenses	4	Cash prizes				
	5	Noncash prizes				
	6	Rent/facility costs				
	7	Food and beverages	44,912.	10,804.	2,734.	58,450.
	8	Entertainment				
	9	Other direct expenses	99,450.	27,221.	29,019.	155,690.
	10	Direct expense summary. Add lines 4 through 9 in column (d)				214,140.
11	Net income summary. Subtract line 10 from line 3, column (d)				-144,124.	

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1	Gross revenue			
Direct Expenses	2	Cash prizes			
	3	Noncash prizes			
	4	Rent/facility costs			
	5	Other direct expenses			
	6	Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No
	7	Direct expense summary. Add lines 2 through 5 in column (d)			
	8	Net gaming income summary. Subtract line 7 from line 1, column (d)			

9 Enter the state(s) in which the organization conducts gaming activities: _____

a Is the organization licensed to conduct gaming activities in each of these states? Yes No

b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? Yes No

b If "Yes," explain: _____

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2017

Open to Public
Inspection

Name of the organization

CHILDREN'S MUSEUM OF TACOMA

Employer identification number

94-3036465

FORM 990, PART III, LINE 4D, OTHER PROGRAM SERVICES:

CHILDREN'S MUSEUM OF TACOMA PLAYSCAPES ENGAGE YOUNG CHILDREN AGES BIRTH TO 8 AND THEIR ADULT CAREGIVERS IN SELF-DIRECTED PLAY THROUGH INNOVATIVE DESIGN THAT CELEBRATES IMAGINATION AND ENCOURAGES CREATIVITY. THE MUSEUM'S PLAYSCAPES SUPPORT CHILDREN'S GROWTH THROUGH PLAY BY ADDRESSING AGE-APPROPRIATE DEVELOPMENT, ESPECIALLY IN THE AREAS OF CREATIVITY, SOCIAL AND EMOTIONAL SKILLS, COGNITIVE AND CRITICAL THINKING SKILLS, GROSS AND FINE MOTOR DEVELOPMENT, AND EARLY LITERACY LEARNING. CORE EARLY CHILDHOOD EXPERIENCES FORM THE PLATFORM FOR PLAY IN THE MUSEUM'S FIVE MAIN AREAS: WOODS, WATER, VOYAGER, INVENTION, AND BECKA'S STUDIO.

EXPENSES \$ 479,629. INCLUDING GRANTS OF \$ 0. REVENUE \$ 209,509.

FORM 990, PART VI, SECTION A, LINE 2:

THE BOARD HAS MEMBERS WHO ARE RELATED TO ONE ANOTHER:

JOANNE BAMFORD AND HOLLY BAMFORD HUNT ARE MOTHER AND DAUGHTER.

FORM 990, PART VI, SECTION B, LINE 11B:

A DRAFT OF THE 990 IS PROVIDED TO ALL BOARD MEMBERS, WHO ARE GIVEN THE OPPORTUNITY TO REVIEW THE DOCUMENT. THE FINAL APPROVAL OF THE 990 PRIOR TO FILING IS COMPLETED BY THE FINANCE COMMITTEE, EXECUTIVE DIRECTOR AND FINANCE MANAGER.

FORM 990, PART VI, SECTION B, LINE 12C:

EACH MEMBER OF THE BOARD OR ANY COMMITTEE THEREOF, SHALL HAVE THE

Name of the organization

CHILDREN'S MUSEUM OF TACOMA

Employer identification number

94-3036465

RESPONSIBILITY TO IDENTIFY THE EXISTENCE OF A CONFLICT OF INTEREST WITH RESPECT TO ANY MATTER BEFORE THE BOARD OR COMMITTEE FOR CONSIDERATION. AFTER SUCH IDENTIFICATION, THE MEMBER SHALL DISCLOSE THE CONFLICT TO THE OTHER MEMBERS OF THE BOARD OR COMMITTEE AND MAY THEN ENTER INTO A DISCUSSION OF THE MATTER UNDER CONSIDERATION, BUT SHALL NOT VOTE ON IT. IF A MEMBER IS IN DOUBT AS TO WHETHER A CONFLICT OF INTEREST EXISTS, SUCH MEMBER SHALL RESOLVE THE UNCERTAINTY IN FAVOR OF THE EXISTENCE OF A CONFLICT.

FORM 990, PART VI, SECTION B, LINE 15A:

ALL HOURLY WAGES AND ANNUAL SALARIES FOR STAFF ARE DETERMINED AT THE DISCRETION OF THE EXECUTIVE DIRECTOR. CONSIDERATIONS TO THIS PROCESS INCLUDE: (A) INDUSTRY RESEARCH; (B) ECONOMIC TRENDS; (C) TENURE WITH THE ORGANIZATION; (D) JOB PERFORMANCE AND CLASSIFICATIONS; (E) EMPLOYEE DUTIES AND QUALIFICATIONS. THE BOARD OF DIRECTORS DETERMINES THE SALARY OF THE EXECUTIVE DIRECTOR BASED ON MULTIPLE CRITERIA, INCLUDING THE FACTORS LISTED ABOVE.

FORM 990, PART VI, SECTION C, LINE 19:

THE ORGANIZATION'S GOVERNING DOCUMENTS, CONFLICT OF INTEREST POLICY, AND FINANCIAL STATEMENTS ARE MADE AVAILABLE TO THE PUBLIC AS REQUESTS ARE MADE.

FORM 990, PART XII, LINE 2C:

THE OVERSIGHT OR SELECTION PROCESS HAS NOT CHANGED FROM THE PRIOR YEAR.

Department of the Treasury
Internal Revenue Service (99)

▶ **Go to www.irs.gov/Form4562 for instructions and the latest information.**

▶ **Attach to your tax return.**

Name(s) shown on return

Business or activity to which this form relates

Identifying number

CHILDREN'S MUSEUM OF TACOMA

FORM 990 PAGE 10

94-3036465

Part I Election To Expense Certain Property Under Section 179 Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	510,000.
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation	3	2,030,000.
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2016 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5	11	
12	Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11	12	
13	Carryover of disallowed deduction to 2018. Add lines 9 and 10, less line 12	13	

Note: Don't use Part II or Part III below for listed property. Instead, use Part V.

Part II Special Depreciation Allowance and Other Depreciation (Don't include listed property.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	

Part III MACRS Depreciation (Don't include listed property.) (See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2017	17	
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here		<input type="checkbox"/>

Section B - Assets Placed in Service During 2017 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only - see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a	3-year property					
b	5-year property					
c	7-year property					
d	10-year property					
e	15-year property					
f	20-year property					
g	25-year property		25 yrs.		S/L	
h	Residential rental property	/	27.5 yrs.	MM	S/L	
		/	27.5 yrs.	MM	S/L	
i	Nonresidential real property	/	39 yrs.	MM	S/L	
		/		MM	S/L	

Section C - Assets Placed in Service During 2017 Tax Year Using the Alternative Depreciation System

20a	Class life				S/L	
b	12-year		12 yrs.		S/L	
c	40-year	/	40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations - see instr.	22	
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

Part V Listed Property (Include automobiles, certain other vehicles, certain aircraft, certain computers, and property used for entertainment, recreation, or amusement.)

Note: For any vehicle for which you are using the standard mileage rate or deducting lease expense, complete only 24a, 24b, columns (a) through (c) of Section A, all of Section B, and Section C if applicable.

Section A - Depreciation and Other Information (Caution: See the instructions for limits for passenger automobiles.)

24a Do you have evidence to support the business/investment use claimed? [X] Yes [] No 24b If "Yes," is the evidence written? [X] Yes [] No

Table with 9 columns: (a) Type of property, (b) Date placed in service, (c) Business/investment use percentage, (d) Cost or other basis, (e) Basis for depreciation, (f) Recovery period, (g) Method/Convention, (h) Depreciation deduction, (i) Elected section 179 cost.

25 Special depreciation allowance for qualified listed property placed in service during the tax year and used more than 50% in a qualified business use 25

26 Property used more than 50% in a qualified business use: Table with 9 columns for percentage and cost.

27 Property used 50% or less in a qualified business use: Table with 9 columns for percentage and S/L status.

28 Add amounts in column (h), lines 25 through 27. Enter here and on line 21, page 1 28

29 Add amounts in column (i), line 26. Enter here and on line 7, page 1 29

Section B - Information on Use of Vehicles

Complete this section for vehicles used by a sole proprietor, partner, or other "more than 5% owner," or related person. If you provided vehicles to your employees, first answer the questions in Section C to see if you meet an exception to completing this section for those vehicles.

Table for Section B with 6 main rows (30-36) and 12 columns for vehicle-specific data (a-f) and personal use availability (Yes/No).

Section C - Questions for Employers Who Provide Vehicles for Use by Their Employees

Answer these questions to determine if you meet an exception to completing Section B for vehicles used by employees who aren't more than 5% owners or related persons.

Table for Section C with 5 rows (37-41) and 3 columns (Yes, No, and a shaded area).

Note: If your answer to 37, 38, 39, 40, or 41 is "Yes," don't complete Section B for the covered vehicles.

Part VI Amortization

Table for Section C with 6 columns: (a) Description of costs, (b) Date amortization begins, (c) Amortizable amount, (d) Code section, (e) Amortization period or percentage, (f) Amortization for this year.

42 Amortization of costs that begins during your 2017 tax year: Table with 6 columns.

43 Amortization of costs that began before your 2017 tax year 43

44 Total. Add amounts in column (f). See the instructions for where to report 44

FORM 4562 TOTALS LISTED PROPERTY INFORMATION-MORE THAN 50% STATEMENT 1

(A) DESCRIPTION	(B) DATE	(C) BUS. %	(D) COST	(E) BASIS	(F) LIFE	(G) MTH/CV	(H) DEDUCTION	(I) 179 ELECTED
(K) TOTAL MILES	(L) BUSINESS MILES	(M) COMMUTING MILES	(N) PERSONAL MILES	(O) WAS VEH. AVAIL.? Y N	(P) > 5% OWNER? Y N	(Q) ANOTHER VEH. AVAILABLE? Y N		
2004 CHEVY ASTRO VAN	12/30/09		25,757.		5YR	SL/SL		
FORD TRANSIT VAN 2012	12/31/12		21,623.		5YR	SL/SL		
2018 FORD TRANSIT CONNECT	01/26/18		24,899.		5YR	SL/SL		
TOTALS TO FORM 4562, PART V, LINE 26								

Application for Automatic Extension of Time To File an Exempt Organization Return

Department of the Treasury
Internal Revenue Service

▶ **File a separate application for each return.**

▶ **Information about Form 8868 and its instructions is at www.irs.gov/form8868 .**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/efile, click on Charities & Non-Profits, and click on e-file for Charities and Non-Profits.

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

	Enter filer's identifying number	
Type or print	Name of exempt organization or other filer, see instructions. CHILDREN'S MUSEUM OF TACOMA	Employer identification number (EIN) or 94-3036465
File by the due date for filing your return. See instructions.	Number, street, and room or suite no. If a P.O. box, see instructions. 1501 PACIFIC AVE., SUITE 202	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. TACOMA, WA 98402	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

TANYA DURAND

• The books are in the care of ▶ **1501 PACIFIC AVE SUITE 202 - TACOMA, WA 98402**
Telephone No. ▶ **(253) 627-6031** Fax No. ▶ _____

• If the organization does not have an office or place of business in the United States, check this box
• If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____. If this is for the whole group, check this box . If it is for part of the group, check this box and attach a list with the names and EINs of all members the extension is for.

1 I request an automatic 6-month extension of time until **APRIL 15, 2019**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:

▶ calendar year _____ or
▶ tax year beginning **JUN 1, 2017**, and ending **MAY 31, 2018**.

2 If the tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return
 Change in accounting period

3a If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

**MAIL TO: DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE CENTER
OGDEN, UT 84201-0045**